**CANADIAN IMMIGRATION INFORMATION**

Determine if you need an Electronic Travel Authorization (eTA) or Temporary Resident Visa (visitor visa) (TRV) to enter Canada at

**https://ircc.canada.ca/english/visit/visas.asp**

**CLICK HERE if you need an eTA**          **CLICK HERE if you need a TRV**

**Additional Information**

**Information on why you may not be admitted to Canada**

**Additional Immigration Guidance**

**IF YOU NEED AN ETA**

Apply at **https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta/apply.html**

You will need:

1. Valid Passport
2. Valid email address
3. Acceptable Payment Method (Visa, Mastercard, American Express (standard or pre-paid), Visa Debit or Mastercard Debit, UnionPay or JCB card.

The eTA costs $7 CAD.

Most applications are approved within minutes.  If additional documents are needed, an email will be sent to you within 72 hours.

**IF YOU NEED A TRV (VISITOR VISA)**

You must:
- Have a valid travel document (such as a passport)
- Be in good health
- Have no criminal or immigration-related convictions
- Convince an immigration officer that you have ties—such as a job, home, financial assets or family—that will take you back to your home country
- Convince an immigration officer that you will leave Canada at the end of your visit
- Have enough money for your stay
- Have a letter of invitation

      FMA will provide your letter of invitation.  Please send:
1. Name as it appears on passport
2. Company/Organization
3. Date of Birth
4. Passport Country of Issuance
5. Passport Number
6. Street Address
7. City:
8. State/Province:
9. ZIP/Postal Code
10. Country
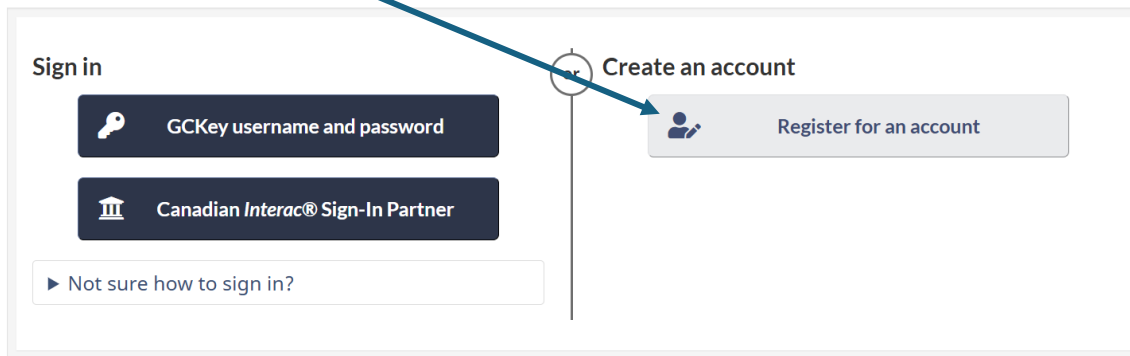11. Hotel/other housing reservation confirmation

to **bsn-orleans@usf.edu**.

**Please Note: You must be registered for the conference to receive a letter of invitation. If you have not registered, please click here.**

Invitation letters are typically issued within 24 – 48 hours of request (Monday – Friday).
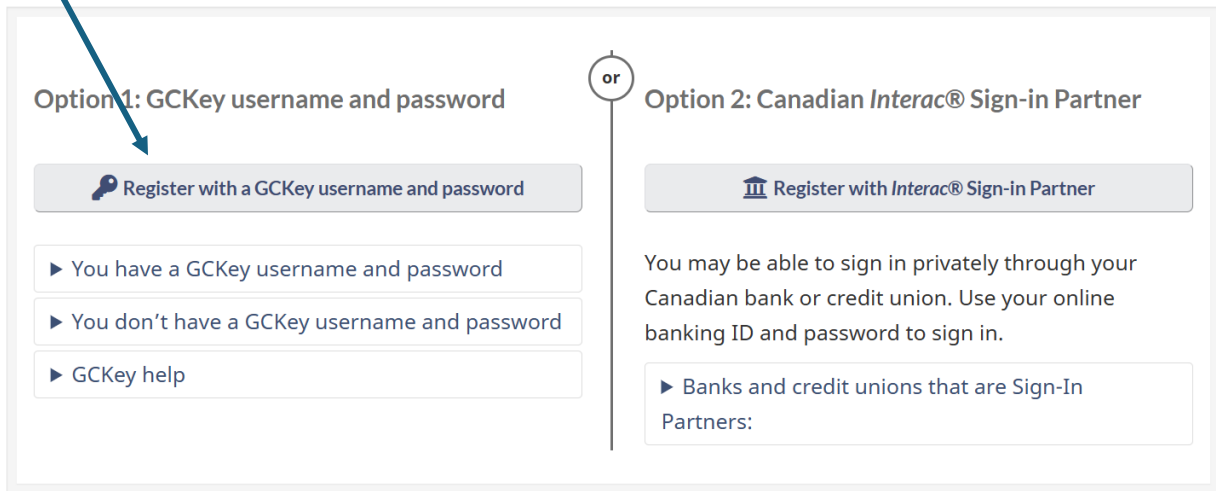
Once you receive your letter,

Create an account at **https://www.canada.ca/en/immigration-refugees-citizenship/services/application/account.html**
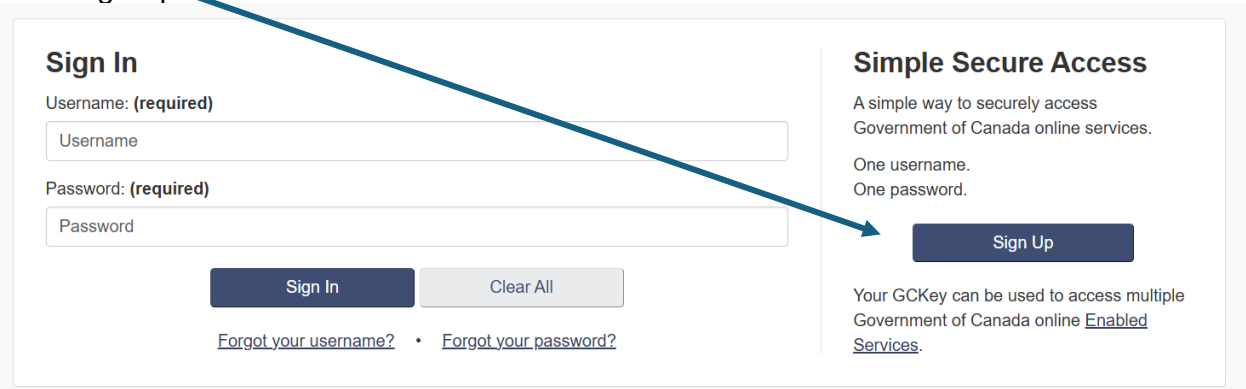
Click Register for an account

Click Register with a GCKey username and password

Option 1: GCKey username and password    or    Option 2: Canadian *Interac*® Sign-in Partner

🔑 Register with a GCKey username and password

🏛 Register with *Interac*® Sign-in Partner

▸ You have a GCKey username and password

▸ You don't have a GCKey username and password

▸ GCKey help

You may be able to sign in privately through your Canadian bank or credit union. Use your online banking ID and password to sign in.

▸ Banks and credit unions that are Sign-In Partners:

Click Sign Up

**Sign In**

Username: (required)

Username

Password: (required)

Password

Sign In    Clear All

Forgot your username? • Forgot your password?

**Simple Secure Access**

A simple way to securely access Government of Canada online services.

One username.
One password.

Sign Up

Your GCKey can be used to access multiple Government of Canada online Enabled Services.

Once the application process is completed and you have logging into your account, scroll down and select **Apply to Come to Canada**

**Apply to come to Canada**

Includes applications for visitor visas, work and study permits, Express Entry and International Experience Canada. You will need your personal reference code if you have one.

Scroll down, click **Visitor visa, study and/or work permit** under I do not have a
Personal Reference Code



Complete the Questionnaire to determine your eligibility for a TRV.

You will receive a checklist of items required for your application. You **MUST** provide each item on
the checklist.

The first item is the application for Visitor Visa (Temporary Resident Visa) Made Outside of
Canada (IMM5257) (required). Click the document name to download and complete this form.

## Application Form(s)

### Application Form(s)

| Details | Document name | Instructions | Options |
|---------|---------------|--------------|---------|
| Not provided | Application for Visitor Visa (Temporary Resident Visa) Made Outside of Canada (IMM5257)  (required) | ❓ | Upload file |

**IMPORTANT**

Your application must be tagged with the Immigration, Refugees, and Citizenship Canada (IRCC)
Special Event Code for the 2025 FMA Annual Meeting. Under DETAILS OF VISIT TO CANADA,
select Other and enter **25FMAA in box b.**

Other items that must be uploaded are:

- Family Information Form (IMM57070)

- Travel History

- Passport

- Invitation Letter

- Proof of Means of Financial Support

- Digital Photo

Once Form IMM5257 has been completed, click Validate at the bottom of the form.

Validate

Once your form is validated, save it to your computer, log into your IRCC account and upload the completed form by clicking **Continue application**

## Continue an application you haven't submitted

Continue working on an application or profile you haven't submitted or delete it from your account.

Search: [         ]     Showing 1 to 1 of 1 entries | Show 5 ⌄ entries

| Application type ↓↑ | Date Created ↓ | Days left to submit ↓↑ | Date last saved ↓↑ | Action |
|---|---|---|---|---|
| Online Application | January 27, 2025 | 60 | January 27, 2025 | Continue application |
| | | | | Delete application |

**Special Information on Biometrics**

Some individuals may be required to provide biometrics (fingerprints and photo) for your application. Click https://ircc.canada.ca/english/visit/biometrics.asp to determine if biometrics are required. The biometrics fee is $85 CAD.

If biometrics are required, you will receive a Biometric Instruction Letter (BIL) from IRCC.

There are 4 things you need to know:

1. You must provide your biometrics in person.
2. You need to make an appointment to provide your biometrics.
a. Walk-in or emergency appointments may be accommodated, but booking ahead is best.
b. Booking an appointment is **free**.
3. Book your appointment as soon as you get your BIL.
4. To avoid fraud, use the link below to find your local visa application centre:

https://www.canada.ca/en/immigration-refugees-citizenship/services/biometrics/where-to-give.html

Once you have selected your city, you will be forwarded to the VAC Centre's website. Select Book an appointment – Book now to provide your biometrics.



Select New User? To create an account.

**Important: Do not book appointments for biometric collection until you receive your Biometric Instruction Letter (BIL) from IRCC. If you do book an appointment, and do not receive your letter by your appointment date/time, please cancel your appointment.**

**Applicants must book their appointment within the validity of the Biometrics Instruction Letter (BIL). Biometrics will not be collected if the BIL has expired. Please contact IRCC via webform if you have any queries or concerns on BILs. Thank you for your cooperation.**

**Once your application has been completed, you must send your:**

- **First name and last name as they appear on your passport**
- **Passport country of issuance**
- **Visa application number**

**to bsn-orleans@usf.edu.**

**FMA is required to provide verification information for all visa applications to the Government of Canada.**

You can log into your IRCC account at any time to track the status of your application.

If your application is approved and you applied online, you will receive a letter in your IRCC account with instructions on how to submit your passport.

If your application is approved and you submitted a paper application, your passport with the visa will be returned to you.